

Date:

To: The Mayor and City Council of  
City of Chillicothe, Missouri

### PETITION FOR VOLUNTARY ANNEXATION

The undersigned respectfully state:

1. The undersigned are the sole owners of record of all tracts of real estate located within the following area:

**Legal description of the property**

2. The undersigned request the City of Chillicothe, Missouri to annex the real estate described above.

3. the said real estate is not situated within the limits of any municipality, but is contiguous and compact to the existing corporate limits of the City of Chillicothe, Missouri.

Petitioners respectfully request:

A. that the City Council holds a public hearing on this proposed annexation in accordance with Chapter 71.012, RSMo.

B. That if the City Council determines this annexation to be reasonable and necessary to the proper development of the city of Chillicothe, Missouri, that the said City annex said real estate by ordinance.

C. That such other action be taken as is appropriate.

\_\_\_\_\_  
Signature of Owner/Owners

STATE OF MISSOURI                    )  
  )ss.  
COUNTY OF LIVINGSTON            )

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ before me personally appeared \_\_\_\_\_ to me known to be the person described herein and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed as said Owner.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at my office in Chillicothe, Missouri, the day and year first above written.

My commission expires:

\_\_\_\_\_  
Notary Public-State of Missouri  
Commissioned in Livingston County

Fee \$60.00

### Annexation checklist

1. Verified petition and Consent for annexation (In Writing)
  - Must have copy of legal with petition.
2. Receive filling fee of \$60.00.
3. Refer to Planning & Zoning for consideration.
4. Publish Notice of Public Hearing before City Council
  - Publish within 7 days of hearing
  - Hearing must be held not less than 14 or more than 60 days after petition is filed.
5. Hold Public Hearing. (City Council Meeting)
6. Objectors have 14 days to file objections with the City Clerk.
7. If no objections filed, at 1<sup>st</sup>. Meeting 14 days after hearing, pass ordinance annexing property.