


## NOTICE OF A PUBLIC MEETING

PUBLIC NOTICE IS HEREBY GIVEN that a meeting of the **Chillicothe Convention and Visitors Bureau Tourism Board** will be held at City Hall, Chillicothe, Missouri on Thursday, October 26, 2023 at noon to consider and act upon the matters on the following agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Roll Call
3. Approval of Previous Minutes
4. Approval and Discussion of Invoices, Expenses, Budget, and Accounting
5. Discussion regarding
  - a. Board Retreat approval and date
  - b. Brochure Review and discussion
  - c. MDT Certification Process – due Oct 31 – status and to do.
6. Directors Report including:
  - a. Hotel Updates
  - b. Restaurant Updates
  - c. Attractions Updates
  - d. Social and Website Report
  - e. Visitor Report
  - f. Bookings and Bids
    - i. Motorcoaches
    - ii. MSHSAA
  - g. Mini Grant Application Notifications, Payment, and Sponsorships
  - h. Google Workshop for local partners
  - i. Community Events and Calendar
  - j. Office update, invoice and furnishing discussion.
  - k. Travel South Tradeshow Update, December 2023
  - l. PR Efforts – Festival of Lights Article
7. Comments, Questions from Board Members and Public
8. Adjournment

Dated this 23rd day of October 2023 @ 10:00 am



Amy Hess, City Clerk